

**PUBLIC WORKS SEASONAL
MOWER POSITION**

TOWN OF PLEASANT SPRINGS

DESCRIPTION

Job Summary

Serve under the supervision of the Town Board. Responsible for performing physical labor in the maintenance of Town facilities and park areas, including but not limited to: mowing, removing and replacing signs, collecting refuse. The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties will be required and assigned.

Requirements

1. Must have a valid Wisconsin Driver's License.
2. Must have a good driving record history.
3. Have the ability to lift 50 lbs. unassisted and heavier loads with assistance.
4. Must have a high school diploma or equivalent.
5. Must have the ability to respond at any time to any situation in an appropriate manner to minimize damage to public health, safety, etc., including travel to and from the site or Town Hall in a personal vehicle.
6. Must communicate and work effectively with co-workers, vendors and the public.
7. Must have 2 years of relevant experience.
8. Must be able to work independently in a variety of situations.
9. Must perform work in accordance with OSHA safety requirements.
10. Must be able to independently make effective decisions and take appropriate action.
11. Must have the ability to use modern office equipment (e.g., computer, answering machine, etc.).

Duties

1. Perform landscape repair and clean up, which includes weed spraying, mowing of roadsides, cemeteries, parks and ball diamonds.
2. Assist as required in performing road maintenance by means of patching, shouldering and crack filling, installing and/or replacing road signing, brush removal for visibility control and install and maintain culverts as needed.

3. Inform appropriate Town official of necessary changes needed for compliance and improvements.
4. Respond to any storm damage with proper equipment.
5. Maintain the Town grounds and exterior in a clean, neat and well-kept manner.
6. Maintain Public Works office hours as required for the seasonal mower.
7. Other miscellaneous duties as assigned by the Town Board or Public Works Crewmen.

Mathematical Ability

1. Ability to add, subtract, multiply, and divide and calculate decimals and percent.

Judgement and Situational Reasoning Ability

1. Ability to work independently and make appropriate decisions in prioritizing the workload.
2. Ability to exercise the judgement, decisiveness and creativity required in situations that may arise for the Town's roads and equipment.

Environmental Adaptability

1. Ability to work under all types of weather conditions.

The Town of Pleasant Springs is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the town will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Date

Supervisor's Signature

Date